

Vienna
Motor
Symposium
2024

**45th International
Vienna Motor Symposium
24 – 26 April 2024**

INFORMATION FOR virtual SPEAKERS

incl. templates



The contents of this information brochure incl. the templates can also be found on our website <https://wiener-motorensymposium.at/en/>

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Imprint:

Österreichischer Verein für Kraftfahrzeugtechnik (ÖVK)
(Austrian Society of Automotive Engineers)
Elisabethstrasse 26/24
1010 Vienna
Austria

Preface

Österreichischer Verein für Kraftfahrzeugtechnik (ÖVK) (Austrian Society of Automotive Engineers) as the organizer of the International Vienna Motor Symposium, would like to thank you very much for presenting a virtual lecture at our event.

Please find important requirements on the following pages. We kindly ask you to take this information into account when preparing your contributions.

The ÖVK office is happy to answer any questions you may have.

Please contact

Ms Ulrike Riegler, email: ulrike.riegler@oevk.at, phone: 0043-1-5852741-40

for general organizational information

and Mr Reinhard Preiml, email: reinhard.preiml@oevk.at, phone: 0043-1-5852741-70
in technical matters.

Thank you very much for your kind cooperation.

Univ.-Prof. Dr. Bernhard Geringer

President of Österreichischer Verein für Kraftfahrzeugtechnik (ÖVK)

1 Deadlines

15 December 2023	<ul style="list-style-type: none">• Confirmation Peer Review (only for university speakers)
31 January 2024	<ul style="list-style-type: none">• Submission of the paper in PDF format for publication in the symposium proceedings (see template)• Submission of the CV incl. photo of speaker (see template)
1 April 2024	<ul style="list-style-type: none">• Submission of the video in English language

2 General Information

2.1 Free Access to the Motor Symposium Web Platform

Virtual speakers receive free access to the Motor Symposium web platform with all videos, recordings and documents, but there is no free participation in the Motor Symposium (face-to-face event).

2.2 Motor Symposium Web Platform

Web-based platform with access for all registered participants, (virtual) speakers, students, and media representatives.

From the symposium onwards, the digital congress documents and the videos from the “Virtual Hall” will be available in this area for a limited period of time.

After the symposium you will also find the recording of the complete lecture programme here.

You will receive the login details via email a few days prior to the event.

2.3 CV incl. Photograph

A **CV (incl. a photo) of the speaker(s) in German and English** will be published on the Motor Symposium platform.

CV: maximum 20 lines, a maximum of 1,500 characters

Portrait photo: printable resolution, min. 7 by 9 cm, 300 dpi

You find the template [here.](#)

3 Paper for Publication

The paper will be published in the proceedings of the International Vienna Motor Symposium and on the Motor Symposium platform. A copy of the presentation slides alone is not sufficient.

3.1 Peer Review Process

Contributions made by university speakers may be subjected to a peer review process if this appears desirable. This peer review process is conducted by the WKM (Wissenschaftliche Gesellschaft für Kraftfahrzeug- und Motorentechnik e.V. / Scientific Society for Automotive Technology and Engineering), a registered association.

3.2 Digital Object Identifier (DOI)

Österreichischer Verein für Kraftfahrzeugtechnik / Austrian Society of Automotive Engineers, as publisher of the proceedings of the International Vienna Motor Symposium, is a member of CROSSREF, the largest DOI registration agency in the world. Participation in CROSSREF (www.crossref.org) ensures that the publication can be found and cited in the long term.

The requirements for awarding DOIs from 2024 are:

The paper must comply with the formal specifications of the Motor Symposium.

The paper must not have already received a DOI from a previous publication.

3.3 Language

English; abstract in English and German (our translators are pleased to help with the German abstract)

3.4 Format Template / Format Specifications

Format Template

For uniformity, please use the format template you find [here](#).

Every paper will receive a uniform cover sheet in the printed proceedings (anthology) on which the authors (first name (abbr.), surname), the company name(s) and the lecture title are given in English and German.

The second page of the template contains an abstract in **English and German**. Your paper begins on the next page **in Englisch**.

The predefined header and footer as well as the specified margins must be adhered to and kept free of labels, footnotes, etc.

Format Specifications

Font: Arial

Font size for text: 12

Formatting for main headings: 14, bold, underlined

Formatting for subheadings: 12, bold
single line, justified

Pages

The minimum number of pages is **8 pages**, the maximum is **25 pages**.

PDF Format

Please send the paper in PDF format. The paper will not be edited in any way. Only footers and headers will be added. The printing is done in colour in DIN A5 format.

4 Video

Duration of the Video: 20 minutes

Language: English

Please design both the video and the presentation in English language. If you would like to speak in German, please submit a video with English subtitles.

Video Design:

The design of the video is up to you, but we recommend that not only the PowerPoint slides are visible but also the speaker.

Technical Specifications:

Image size Full HD (1920 x 1080 pixels)

MP4 file format (data rate approx. 15 Mbit / s)

Sound well levelled (between -6db and -3db)

Video Upload: <https://symposium.wetransfer.com>

5 Press

The PR agency Melzer is happy to support speakers in all press matters.

Contact:

Melzer PR Group

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