

Vienna  
Motor  
Symposium  
**2023**

**44<sup>th</sup> International  
Vienna Motor Symposium  
26 – 28 April 2023**

# INFORMATION FOR virtual LECTURERS

incl. templates



The contents of this information brochure incl. the templates can also be found on our website <https://wiener-motorensymposium.at/en/>

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Imprint:

Austrian Society of Automotive Engineers (OEVK)  
Elisabethstrasse 26/24  
1010 Vienna  
Austria

## Preface

The Austrian Society of Automotive Engineers (OEVK), as the organizer of the International Vienna Motor Symposium, thanks you very much for presenting a virtual lecture at our event. In the following we like to inform you about important specifications. Please take this information into account when preparing your contributions.

The OEVK office is happy to answer any questions you may have.

Please contact

Ms Ulrike Riegler, email: [ulrike.riegler@oevk.at](mailto:ulrike.riegler@oevk.at), phone: 0043-1-5852741-40

for general organizational information

and Mr Reinhard Preiml, email: [reinhard.preiml@oevk.at](mailto:reinhard.preiml@oevk.at), phone: 0043-1-5852741-70

in technical matters.

Thank you very much for your kind cooperation.

Univ.-Prof. Dr. Bernhard Geringer

President of the Austrian Society of Automotive Engineers (OEVK)

## 1 Deadlines

<b>22 November 2022</b>	<ul style="list-style-type: none"><li>• Submission of signed lecturer agreement</li><li>• Confirmation of Lecture Data</li><li>• Confirmation Peer Review</li></ul>
<b>31 Januar 2023</b>	<ul style="list-style-type: none"><li>• Submission of the paper in pdf format in English language for publication in the symposium proceedings (see template)</li><li>• Submission of the CV incl. photo of lecturer (see template)</li></ul>
<b>3 April 2023</b>	<ul style="list-style-type: none"><li>• Submission of the video in English language</li></ul>

## 2 General Information

### 2.1 Free Access to the Motor Symposium Web Platform

Virtual lecturers receive free access to the Motor Symposium web platform with all videos, recordings and documents, but there is no free participation in the Motor Symposium (face-to-face event).

## 2.2 Motor Symposium Web Platform

Web-based platform with access for all registered participants, (virtual) presenters, students, and media representatives.

From the symposium onwards, the digital congress documents and, among other things, the videos of the virtual lectures and the recordings of the face-to-face lectures will be available in this area for a limited period.

You will receive information about your login credentials via email a few days before the event.

## 2.3 CV incl. Photograph

A **CV (incl. a photo) of the lecturer in German and English** will be published on the Motor Symposium platform.

**CV:** maximum 20 lines, a maximum of 1,500 characters

**Portrait photo:** printable resolution, min. 7 by 9 cm, 300 dpi

You find the template [here](#)

## 2.4 Peer Review Process

Contributions made by university lecturers may be subjected to a peer review process if this appears desirable. This peer review process is conducted by the WKM (Scientific Society for Automotive Technology and Engineering), a registered association.

# 3 Paper for Publication

Your paper will be published in the proceedings of the International Vienna Motor Symposium and on the Motor Symposium platform. A copy of the presentation slides alone is not sufficient.

## 3.1 Language

English

## 3.2 Format Template / Format Specifications

### Format Template

For uniformity, please use the format template you find [here](#)

Every text will receive a uniform cover sheet in the printed proceedings (anthology) on which the authors (academic title, first name, surname), the company name(s) and the lecture title are given in English and German.

The second page of the template contains an abstract in **English and German**. Your lecture text begins on the next page.

The predefined header and footer as well as the specified margins must be adhered to and kept free of labels, footnotes, etc.

### **Format Specifications**

Font: Arial

Font size for text: 12

Formatting for main headings: 14, bold, underlined

Formatting for subheadings: 12, bold  
single line, justified

The **maximum number** of pages is 20. The printing is done in colour in DIN A5 format. Please note that your original will not be edited in any way. Only footers and headers are added.

## **4 Video**

**Duration of the video:** 20 minutes

**Language:** English

Please design both the video and the presentation in English language. If you would like to speak in German, please submit a video with English subtitles.

### **Video design:**

The design of the video is up to you, but we recommend that not only the PowerPoint slides are visible but also the speaker.

### **Technical specification:**

Image size Full HD (1920 x 1080 pixels)

MP4 file format (data rate approx. 15 Mbit / s)

Sound well levelled (between -6db and -3db)